

Prince Albert Downtown Improvement District Association
Policy Manual

13.0 Façade Grant – February 9, 2010

Purpose

The purpose of this policy is to promote development and enhance the heritage value of the district.

Scope

This policy applies to all property owners in the PADIDA district.

General Requirements

A grant will be made available to PADIDA property owners for the improvement of building façades each year.

Specific Requirements:

PADIDA will provide in its yearly budget an amount to be awarded for façade improvement.

One or more grants will be awarded up to the maximum amount budgeted by PADIDA in any year.

Grants will be awarded after review of all eligible applications received by the application due date.

Improvements must comply with PADIDA's streetscape guidelines.

All successful applicants will share in the available funds to a maximum of 50% of eligible expenses or the maximum grant available which ever is less.

Proof of completed construction, property taxes not in arrears and the associated invoices are required by PADIDA in order for the grant to be paid.

The property owner must complete the Façade grant application provided by PADIDA to be considered eligible for the grant.

Applications should be received by PADIDA on or before March 31 of each year. All grants will be awarded by April 30th of any year and façade improvement must be completed by March 31 of the following year.

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Façade Grant

Date Received _____

APPLICANT INFORMATION		
Name of Building Owner		
Contact person		
Mailing Address		
Address of property		
Phone		
Fax		Email

THIS SIGNATURE DENOTES THAT THE OWNER IS AWARE OF AND APPROVES THIS APPLICATION AND THAT THE PROPERTY TAXES FOR THIS BUILDING IS NOT IN ARREARS	
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VERY IMPORTANT

You must complete an application and have approval of PADIDA prior to commencement of work. Failure to do so will result in not qualifying for funding. PADIDA will provide a grant to a maximum of 50% or \$ 5,000.00 of the improvements made to a building in the district.

Upon approval the property owner will be advised what the maximum grant funding for this project will be.

The improvements MUST comply with the P.A. Downtown Improvement District's streetscape guidelines.

Façade Appearance Grant- the owner of any property within the PADIDA district is eligible to apply for a grant for the purpose of enhancing or restoring the appearance of any street-facing facades. The amount of the cash grant is rebated upon inspection and completion of the project. It must be demonstrated to PADIDA that the intended work will clearly lead to an improved appearance of the façade.

The grant covers all related invoiced expenses. Labour of the business owner does not qualify as an expense.

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Documentation and description:

1. Attach **to your application**:
 - a) A photograph that clearly shows the existing condition of your current façade.
 - b) A photograph of the property's original façade if available.
Assistance may be obtained from the P.A. Historical Society.
 - c) A drawing of proposed façade improvements.

2. Describe your proposed façade improvements (ex. painting, texture surface, mural/sculptural aspects, types of materials to be used and/or applied).

3. Provide a projected budget:

Examples:		PROJECT BUDGET ITEMS		\$
Paint				\$
Shop Supplies				\$
Labour (contractor)				\$
Tiles				\$
Masonry				\$
Signage				\$
Professional Fees				\$
Other				\$
				\$
			TOTAL	

RETURN APPLICATION PRIOR TO MARCH 31, 2010 TO:

**Prince Albert Downtown Business Improvement District Association
P. O. Box 74 Stn. Main
9 - 11th St. West
Prince Albert
S6V 5R4**

Should you require more information or assistance in completing your application, please contact PADIDA at 763 - 1802